



H2OAKS DESALINATION FACILITY, WELL FIELD COLLECTION PIPELINE PROJECT

SAWS Job No. 19-8610

SAWS Solicitation No. CO-00320

ADDENDUM NO. 1

March 18, 2020

To Bidder of Record:

This addendum, applicable to work referenced above, is an amendment to the bidding documents and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the addendum number and issue date in the space provided in the submitted bid proposal.

MODIFICATIONS TO THE SPECIFICATIONS
--

1. INVITATION TO BIDDERS.

The Non-Mandatory Pre-Bid Meeting is now scheduled as a **WEBEX ONLY**. Remove Paragraph four (4) from the Invitation to Bidders, Page IV-1 and replace with the following:

A **non-mandatory** pre-bid meeting will be held at **2:00 PM (CT) on March 30, 2020** via WebEx only. See the WebEx Instructions attached to this Addendum to log-in to this meeting.

- 2.** The Estimated Timeline is being changed to move back the deadline of when Questions & Answers are to be posted to the SAWS website, as well as a change to the point of contact. Remove Paragraph five (5) from the Invitation to Bidders, Page IV-1 and replace with the following:

For questions regarding this solicitation, technical questions or additional information, please contact Roxanne Lockhart, Contract Administrator, in writing via email to: Roxanne.Lockhart@saws.org or by fax to (210) 233-3095 until **4:00 PM (CT) on April 1, 2020**. Answers to the questions will be posted to the web site by **4:00 PM (CT) on April 6, 2020** as a separate document or included as part of an addendum. Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders.

3. The bid opening is being rescheduled for a later date and time. Remove Paragraph six (6) from the Invitation to Bidders, Page IV-1 and replace with the following:

Sealed bids will be received by Counter Services in the Customer Service office across from the Guard Station, 2800 U.S. Hwy 281 North, Customer Center Building, San Antonio, Texas 78212, **until 2:00 PM (CT), April 13, 2020**. Bids will then be publicly opened and read aloud by Contract Administration in CR-C137, Customer Center Building, 2800 U.S. Hwy 281 North, San Antonio, Texas. Each bid must be accompanied by a cashier's check, certified check, or bid bond in an amount not less than five percent of the total bid price.

END OF ADDENDUM 1

This Addendum is four (4) pages in its entirety with attachment.

Attachment: WebEx Instructions (2 pages)



**H2OAKS DESALINATION FACILITY,
WELL FIELD COLLECTION PIPELINE PROJECT**
SOLICITATION NO. CO-00320

**NON-MANDATORY PRE-BID MEETING
MONDAY, MARCH 30, 2020 – 2:00 PM CDT**

WEBEX INSTRUCTIONS

1. Attendees are advised to join the meeting at least 5 - 10 minutes prior to the Non-Mandatory Pre-Bid meeting in order work through any potential technical or login issues ahead of time.
2. At the time of the meeting, attendees should click the link below to access the meeting:

[Join the meeting](#)

The meeting number is: 998 182 667

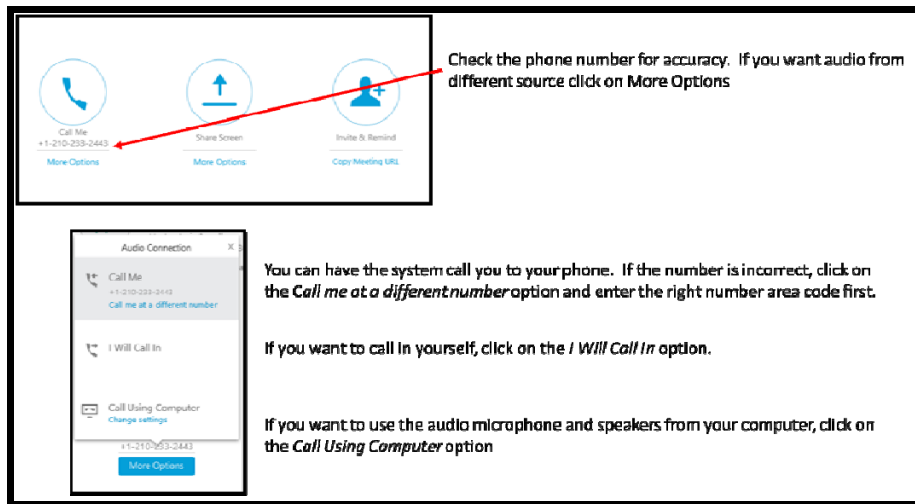
For Audio Connection dial: 210-233-2550 (SAWS WebEx)

Access Code: 998 182 667

Password (case-sensitive): **Co-00320**

The top screenshot shows the 'Sign in to WebEx' page. In the top right corner, there is a blue box containing the text 'Join by Number' and a 'Help' link. A red arrow points to this box with the text 'Click on Join by Number'. Below this, there are input fields for 'Email Address' and 'Password', a 'Remember me' checkbox, and a 'Sign In' button. At the bottom, it says 'Contact your system administrator to retrieve or reset your password.'

The bottom screenshot shows the 'Join by Number' page. At the top, there is a yellow banner with a warning icon and the text: 'This meeting has not started yet. You can join 15 minutes before the meeting start time or, alternatively, when the host starts the meeting.' Below the banner, there are input fields for 'Meeting Number' (with '999 938 755' entered), 'Your Name' (with 'ABC Co_John Doe' entered), and 'Email Address' (with 'John.Doe@ABCCo.com' entered). At the bottom left, there is a 'Join' button. A red arrow points to this button with the text 'Click Join'.



3. It is anticipated that attendees will need both visual and audio connections for the meeting.
4. When attendees are logging in to WebEx they should include their Company name before their first name to help SAWS capture the participants.
5. Questions for the Non-Mandatory Pre-Bid meeting shall be submitted within the WebEx system as opposed to verbally. SAWS staff will read aloud each question received and provide a response during the meeting.
6. Should there be any technical issues on the date of the meeting but before the meeting has started, reach out to Roxanne Lockhart using the below:

Roxanne Lockhart
 Contract Administrator
 210-233-3095
Roxanne.Lockhart@saws.org

If there are any issues after the meeting has started, reach out to Janie M. Powell using the below:

Janie M. Powell
 Contract Administrator
 210-233-2443
Janie.Powell@saws.org